

Municipal Buildings, Greenock PA15 1LY

Ref: ND/AI

Date: 23 January 2014

**A meeting of the Human Resources Appeals Board will be held on Thursday 30 January 2014 at 1pm within the Municipal Buildings, Greenock.**

ELAINE PATERSON  
Head of Legal & Democratic Services

**BUSINESS**

1. **Apologies, Substitutions and Declarations of Interest**
2. **Grievance Appeals Procedure**

**The documentation relative to the following item has been treated as exempt information in terms of the Local Government (Scotland) Act 1973 as amended, the nature of the exempt information being that set out in paragraph 1 of Part I of Schedule 7(A) of the Act.**

3. **Grievance Appeal - Employee in Education Services**  
Report by Head of Organisational Development, HR & Communications

Enquiries to - **Neil Duffy** - Tel 01475 712147